



SAINT LUKE CHURCH

1957 – 2017

OUR SIXTIETH ANNIVERSARY YEAR

Minutes of the Annual Corporation Meeting

The Annual Meeting of the Saint Luke Roman Catholic Church Corporation was convened on Saturday, 28 January 2017 at Saint Luke Rectory, 84 Long Lots Road, Westport at 9:00 am.

1. Monsignor Andrew G. Varga, Secretary and Treasurer, opened the meeting with a prayer and then a welcome to Mr. Edmund Bagnulo and Mrs. Joanne Landino, Lay Members of the Parish Corporation. We were also pleased to welcome Mr. Jeff Ford, Chair of the Pastoral Advisory Council, as well as the following guests from the Parish Finance Council: Mr. Gerald Ewing, Mr. Armando Frusciante, and Mr. Joseph Nixon, Chair.
2. Adoption of the Minutes from the Meeting of 31 January 2016 was moved by Mrs. Landino, seconded by Mr. Bagnulo and approved.
3. Monsignor Varga gave a brief report on the state of the Parish, making special note of the Synod Process that led to the creation of our Parish Strategic Plan.
4. Mr. Joseph Nixon gave an overview of the financial health of the parish. Pertinent topics included:
 - a) The comparative statement of Income and Expenses for the first half of FY 15-16 and 16-17.
 - b) The comparative statement of the Parish Balance Sheets for the same periods.
 - c) A shared concern about declining revenues that are rooted in younger generations not having been raised in a culture of financial support of the Church.
 - d) The need for ongoing “low key” revenue enhancement efforts, versus some kind of more focused campaign for the 60th Anniversary Year.
 - e) The need to develop a written investment policy for the Parish. There was general agreement that, as our savings have increased modestly over the past five years, we are now in a position to invest some of those monies in instruments that provide a greater return, while maintaining our concerns regarding safety-risk and liquidity.

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5. Monsignor Varga announced that Mr. Bagnulo and Mrs. Landino will continue their appointments as **Lay Members of the Corporation** until the meeting to take place in January of 2018.
6. The “**Unanimous Consent**” resolutions (attached to these Minutes as a separate document) were moved by Mr. Bagnulo; seconded by Mrs. Landino and approved unanimously.
7. There were no **Old Business** items to be discussed.
8. **New Business** – Pertinent topics included:
 - a) **The celebration of our 60th Anniversary Year** –There was general agreement on the need to form a committee to plan a slate of events, though not necessarily as extensive as the 50th (“Golden”) Anniversary in 2007.
 - b) **Corporation By-Laws** – Monsignor Varga noted that the original documents of incorporation were signed 59 years ago on this day (28 January). At that time, the By-Laws were in a much simpler format (just 3 pages) and have remained in effect without updating since then. The current format of By-Laws recommended by the Diocese are much more extensive and detailed. He proposed that, since 28 January would fall on a Sunday in 2018, it would be good to have a ceremony to adopt the updated format of By-Laws, perhaps at the 11:00 am Mass with the Bishop presiding as the culminating event of the 60th Anniversary Year. With the encouragement of those present, he will pursue the possibility.
9. There being no other business items proposed, Mrs. Landino moved that the meeting be adjourned; Mr. Bagnulo seconded. The meeting was adjourned at 10:15 am.

A handwritten signature in blue ink that reads "Msgr. Andrew G. Varga". The signature is fluid and cursive, with a long horizontal stroke at the end.

Reverend Monsignor Andrew G. Varga
Secretary
28 January 2017